

CALIFORNIA ENERGY COMMISSION

1516 NINTH STREET
SACRAMENTO, CA 95814-5512
www.energy.ca.gov



April 17, 2009

Dear Retail Provider:

According to the Energy Commission's *Renewables Portfolio Standard Eligibility Guidebook (RPS Guidebook)*, retail sellers participating in the RPS must report to the Energy Commission by May 1 on the amount of energy they procured from each RPS-eligible facility (or the amount generated if the facility is owned by the retail seller and the retail seller intends to apply the generation toward its RPS obligations) during the previous calendar year. Additionally, a facility that certifies as RPS-eligible with the Energy Commission must annually submit data on its monthly generation by May 1 for the previous calendar year.

This letter is to inform you that the May 1, 2009, submission date for reporting RPS-eligible procurement and generation data will be delayed by at least four months, from May 1 to September 1, 2009. This delay will provide the Energy Commission with additional time in which to revise and adopt the *RPS Guidebook* to specify, among other changes, that the Interim Tracking System is planned to be used in conjunction with the Western Renewable Energy Generation Information System (WREGIS) to report RPS procurement and generation data for 2008 (but not in subsequent years). In reporting 2008 procurement data, we intend for retail sellers to use the WREGIS State/Provincial/Voluntary Compliance Report, and for data not provided in the WREGIS Report, to use the Interim Tracking System by submitting a CEC-RPS-Track form. The revised *RPS Guidebook* will provide instructions on how to report using WREGIS and will contain a revised CEC-RPS-Track form.

The Energy Commission staff plans to revise the *RPS Guidebook* in 2009. You will receive a notice for a workshop to be held at the Energy Commission later this year to solicit public comments on the revised draft *RPS Guidebook*.

If you are not yet registered in WREGIS, you should do so as soon as possible. Visit www.wregis.org for instructions on how to register. In advance of an updated *RPS Guidebook*, you should take the following steps to prepare for reporting your 2008 RPS-eligible procurement using WREGIS:

1. Create a WREGIS retirement subaccount called "2008 CA RPS" into which you will retire all renewable energy credits (RECs) that you wish to apply to the 2008 California RPS;
2. Coordinate with generators to ensure that all appropriate 2008 California RPS-eligible RECs are transferred to your account;
3. Complete and submit to WREGIS staff the Account Holder Confidential Data Release Form, authorizing the release of your reporting data to the Energy Commission; and,

4. If you will be retiring RECs issued by out-of-state generators, apply with the WREGIS Administrator to begin importing North American Electric Reliability Corporation (NERC) E-tags that demonstrate energy delivery into California.

Additionally, please be aware that the update of the *RPS Guidebook* will also include changes to the CEC-RPS-POU form, which the Energy Commission currently requests of publicly owned electric utilities by May 1 of every year. Staff anticipates that the new submission date for the CEC-RPS-POU form will be the same as the new submission date for the CEC-RPS-Track form for other utilities.

On a related topic, the Energy Commission has delayed publishing the *2008 Net System Power Report* until at least July 1, 2009. If you are claiming specific purchases of electricity on your Power Content Labels, the Power Source Disclosure Program regulations state that you are responsible for submitting an Annual Power Content Label on April 15 of every year. Because the *Net System Power Report* determines the California Net System Power Mix (California Power Mix), which the regulations require to be published on Power Content Labels, submission for the Annual Power Content Label for 2008 will also be delayed until after the *2008 Net System Power Report* is released. You can continue to submit Quarterly Power Content Labels using last year's California Power Mix data.

If you have any questions concerning reporting for the Power Source Disclosure Program or the RPS program (outside of WREGIS), please contact Lorraine Gonzalez at lgonzale@energy.state.ca.us. Please note that Lorraine has a new phone number: 916-654-3842. If you have any questions regarding WREGIS reporting, please contact Angie Gould at agould@energy.state.ca.us or 916-654-4881.

Sincerely,

Tony Goncalves
Acting Office Manager
Renewable Energy Office